

ANNEXURE E

EVALUATION CRITERIA

1. Mandatory Evaluation Criteria

At this phase bidders must submit the required supporting documents to substantiate compliance to the following requirement. It must be noted that if the Bidder does not meet any of the requirements, the bidder will be disqualified and not be evaluated.

No.	MANDATORY	Comply	Not Comply
1.1	<p>The service provider must submit a Letter of Good Standing with the Compensation for Occupational Injuries and Diseases (Act. No 130 of 1993 and Act. No 61 of 1997) (COIDA) issued by the Department of Labour.</p> <p>Attach a valid COIDA certificate issued by Dept of Labour</p>		
	Substantiate / Comments		
No.	MANDATORY	Comply	Not Comply
1.2	<p>The service provider must submit a valid copy of a skip bin truck's registration certificate in a company name submitted that will be used to transport waste/ Rental agreement with valid skip bin truck's registration certificate in renter's name.</p> <p>Attach a valid copy of vehicle registration / rental agreement with vehicle registration</p>		
	Substantiate / Comments		

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No.	MANDATORY	Comply	Not Comply
1.3	<p>The service provider must submit a Scheduled Activity Permit (SAP/STP) issued by the eThekweni Metro required by legislation to comply with the municipal by-laws.</p> <p>➤ Copy of a Scheduled Activity Permit (SAP/STP)</p> <p>Attach a valid copy of the SAP/STP</p>		
	Substantiate / Comments		
No.	MANDATORY	Comply	Not Comply
1.4	<p>The service provider must submit certified copies of valid driver's license for all its drivers.</p> <p>Attach copy of valid driver's licenses</p>		
	Substantiate / Comments		

2. Technical Evaluation Criteria

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified and not be evaluated further.

2.1 EXPERIENCE OF BIDDER			
Technical Information	Scoring	Proof of documents	Weighting Percentage
<p>Company Experience</p> <p>The company must have delivered/rendered similar services to other companies.</p>		Reference Letters	34%

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<p>Bidder to provide positive reference letters not older than ten (10) years as proof of previous projects implemented. Reference letters must have the following;</p> <ul style="list-style-type: none"> a) Client's letterhead, b) Period of the Contract , c) Description of services rendered, d) Signed by the client, e) Contact Details (Clients name, Contact number , Email address) 			
5 reference letters or more	5		
4 reference letters	4		
3 reference letters	3		
2 reference letters	2		
1 reference letter	1		
0 reference letters	0		
2.2 OCCUPATIONAL HEALTH AND SAFETY PLAN			
Technical Information	Scoring	Proof of documents	Weighting Percentage
<p>Occupational Health And Safety (OHS) Plan</p> <p>Bidders must submit OHS Compliance Plan aligned to the Scope of work highlighting but not limited to the following elements:</p> <ul style="list-style-type: none"> • Baseline Risk Assessment • SHE Incident / Accident management Plan (including reporting, recording and investigation of incidents/ accidents) • OHS compliance for employees • Personal Protective Equipment (PPE) 		OHS Plan	33%

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• Bidding Company's SHE/OHS policy			
OHS compliance plan addresses 5 listed points	5		
OHS compliance plan addresses 4 listed points	4		
OHS compliance plan addresses 3 listed points	3		
OHS compliance plan addresses 2 listed points	2		
OHS compliance plan addresses 1 listed points	1		
No OHS Compliance Plan submitted	0		
2.3 APPROACH METHODOLOGY			
Technical Information	Scoring	Proof of documents	Weighting Percentage
<p>Approach Methodology</p> <p>The approach and methodology should detail the bidders understanding of the scope of work and outline the proposed approach /methodology.</p> <p>This section should also set out variables and risks associated with the approach/methodology and any other matters that might affect the achievement of the assignment. The proposed approach /methodology focusing on the following elements , but no limited to :</p> <p>a) Method statements: outlining how activities will be performed.</p> <p>b) Waste Classification : outlining processes to be followed and how the waste separation would be carried out / done.</p>		Approach Methodology	33%

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<p>c) Environmental Management : What is the company's position with regards to environmental commitments, including key environmental characteristics such as waste disposal, recycling and energy conservation.</p> <p>d) Monthly Reporting : service supervision, monitoring, reporting, timelines, contingency measures.</p> <p>e) Equipment to be used : listing all the equipment that will be used on site in alignment with the scope of work.</p>			
Waste Management Method addresses 5 listed points	5		
Waste Management Method addresses 4 listed points	4		
Waste Management Method addresses 3 listed points	3		
Waste Management Method addresses 2 listed points	2		
Waste Management Method addresses 1 listed points	1		
No Waste Management Method submitted	0		

3. Commercial evaluation (Price and Specific goals scoring)

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

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A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

Tenderer must submit their B-BBEE certificate issued by an authorized body or person or a B-BBEE sworn affidavit to claim preference points.

- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.